

## Required Documents for Registration

**Please upload with your student online registration if possible.  
We will be happy to make copies for you if needed.**

Birth Certificate

Student's Social Security Card (If non-citizen, a passport is required). Upload as "Other Document".

Student's Immunization Record

Proof of Residency- Original current utility bill for gas, electricity, bundled cable/phone, or water. Must have parent/guardian name on it and show Service Address or Meter Location

**A fully-executed lease, signed and dated by all parties, or a closing statement will be accepted, but an original current utility bill must be provided within 30 days of first day of school.**

***Please note: If the Parent/Guardian's name is not listed on the current bill/lease provided, you will need to complete a Residency Verification Form.***

Photo ID of parent/guardian registering the student. Upload as "Other Document".

Student's most recent report card and/or withdrawal paperwork (**not required for KG students**)

Documentation of any educational program such as Gifted & Talented programs, Speech, Special Education, etc.(**Parent/Guardian may need to complete additional release form.**)

Any Legal paperwork (**Legal Name Change, Custody Information, Divorce Decree, and/or Restraining Orders (if needed)**)