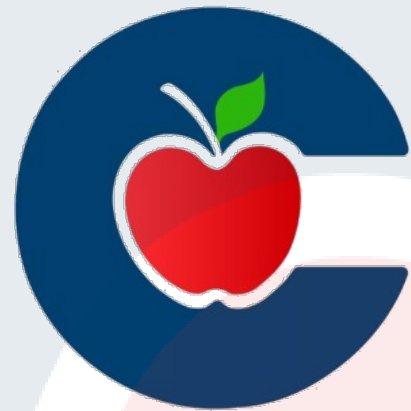




Home Access Center



CONROE
INDEPENDENT
SCHOOL DISTRICT



Contents:

- How do I log into the Home Access Center?
- How to link students that are not showing up on my Parent Portal?
- How do I view my other students?
- How do I sign up to be notified for Attendance and Grades?
- How do I change screens to view Schedules, Attendance, Grades, and Registration information?
 - Home
 - Attendance
 - Classes
 - Grades
 - Registration

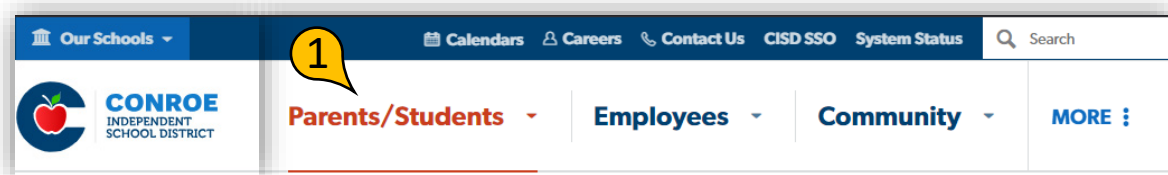


How do I log into the Parent Portal?

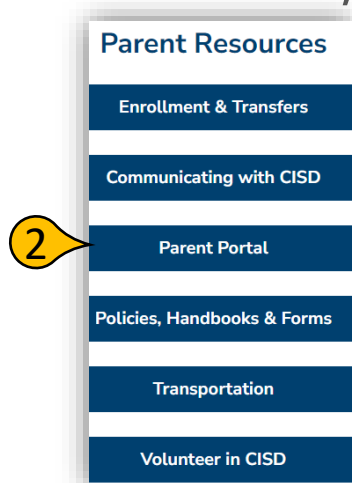
Navigate to the Conroe Independent School District website at:

<https://www.conroeisd.net>

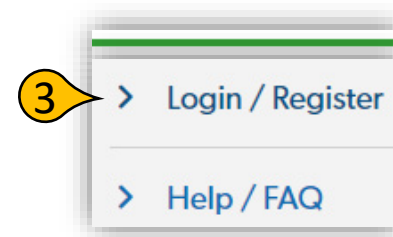
1. From the home page, select the Parents/Students link from the options at the top:



2. From the dropdown list under Resources for Parents column, select Parent Portal:



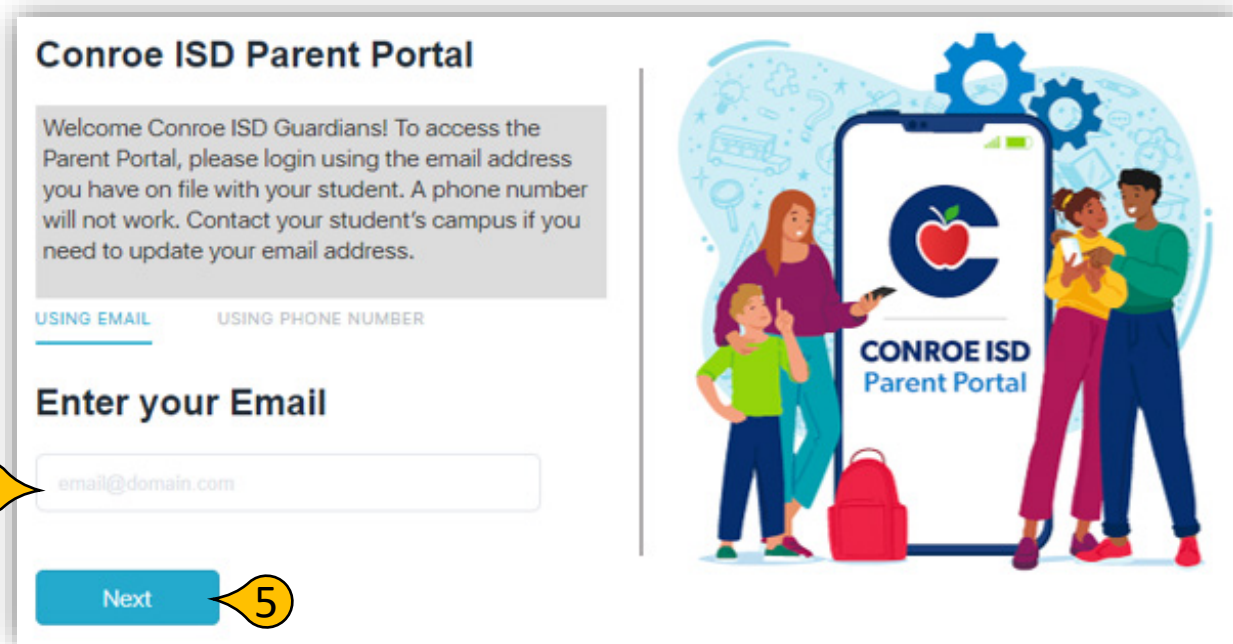
3. A Parents page will open. Select Login/Register:



4. On the next page, enter your email to log into the Parent Portal.

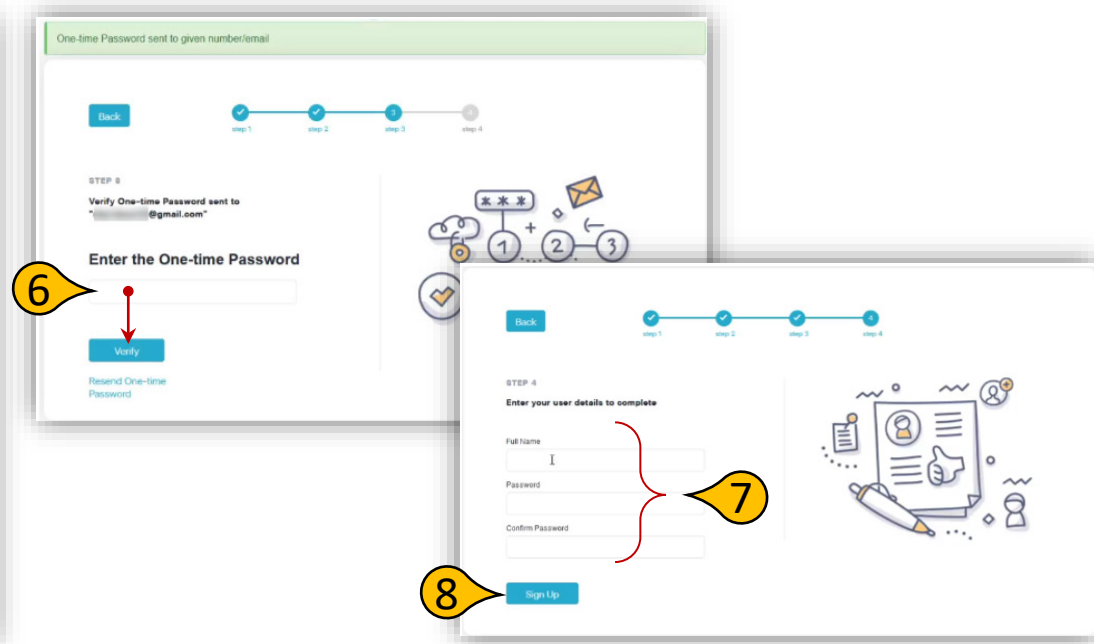


How do I log into the Parent Portal?



4

5



6

7

8

4. Enter your personal Email
 - Not a Conroe ISD email
5. Click NEXT

If this is the first time you are entering the Parent Portal, you will need to enter a **One-Time Verification Password**. This password will be sent to the email address entered on the previous page.

6. Enter the Code and click Verify
7. Complete the required name fields and password
8. Click Sign Up



How do I log into the Home Access Center?

The screenshot shows a web browser window with the address bar displaying "Conroe ISD SSO". Below the address bar is a search bar and a user profile icon. The main content area features a grid of application icons. A yellow callout with the number "1" points to the top navigation bar. A second yellow callout with the number "2" points to the "Home Access Center (HAC) ..." icon in the grid. The grid includes icons for Canvas, Follett, Home Access Center (HAC) ..., Knowledge Base (Parents), MySchoolBucks (Parents), Naviance Parents, Parent Access Center, SchoolCash (Parents), Seesaw (Parents), Student Absence Reporting, and Volunteer (Parents). A large blue circular logo with a red apple and a white 'C' is positioned on the right side of the dashboard. A small blue icon with a white 'i' is in the bottom right corner.

1. The Parent Portal page will open with all of the apps needed.
2. Select the Home Access Center (HAC) app icon.





Linked Students

The screenshot shows the 'Conroe ISD Information Systems' page. At the top right, there is a 'Parent-1' icon with a yellow callout '1'. Below the header, a message states: 'It looks like you have more than one student enrolled in Conroe ISD, but their records aren't fully linked in our system. This might mean you don't have access to all of your student's information right now. For help, please reach out to your child's school.' Below this message are two panels: 'Fully Linked Students' and 'Associated Students'. The 'Fully Linked Students' panel contains a table with three rows. The 'Associated Students' panel contains a table with one row. At the bottom left, there is a green button labeled 'Continue to Home Access Center' with a yellow callout '4'. At the bottom, there is a section for 'Still Have Questions?' with contact information.

Conroe ISD Information Systems
Home Access Center (HAC) - Important Account Information

It looks like you have more than one student enrolled in Conroe ISD, but their records aren't fully linked in our system. This might mean you don't have access to all of your student's information right now. For help, please reach out to your child's school.

Fully Linked Students

Below is a list of student(s) that your account can currently access through Home Access Center:

Student Name	Campus
Student - 1	Patterson Elementary
Student - 2	Conroe High School
Student - 3	Peet Junior High

Associated Students

Our system indicates that your email address is connected to the below students, but are not fully linked within our system: For help, please reach out to your child's school.

Student Name	Campus	Campus Phone
Student - 4	Travis Intermediate	xxx-xx-xxxx

You may not have access to all of the student(s) above until the District/Campus links your student(s).

[Continue to Home Access Center](#)

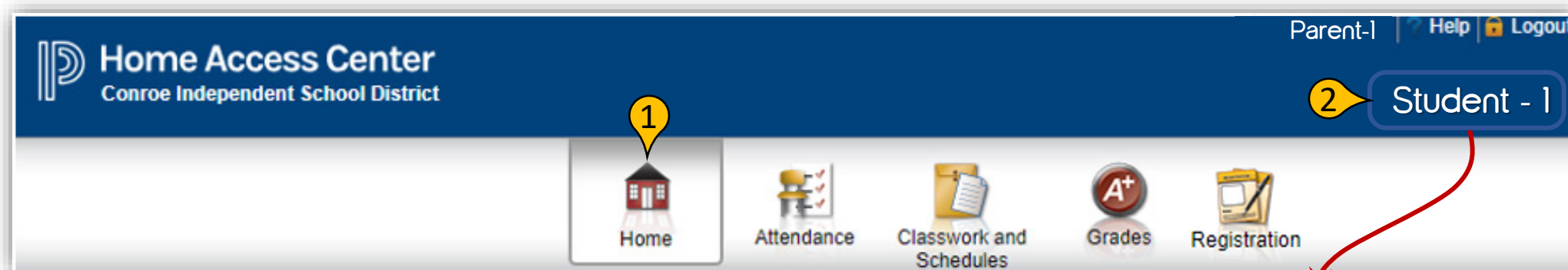
Still Have Questions ?

Please send us an email at hac-help@conroeisd.net and include your name, guardian name, your email address, and full name of student, Student ID Number, and Campus.

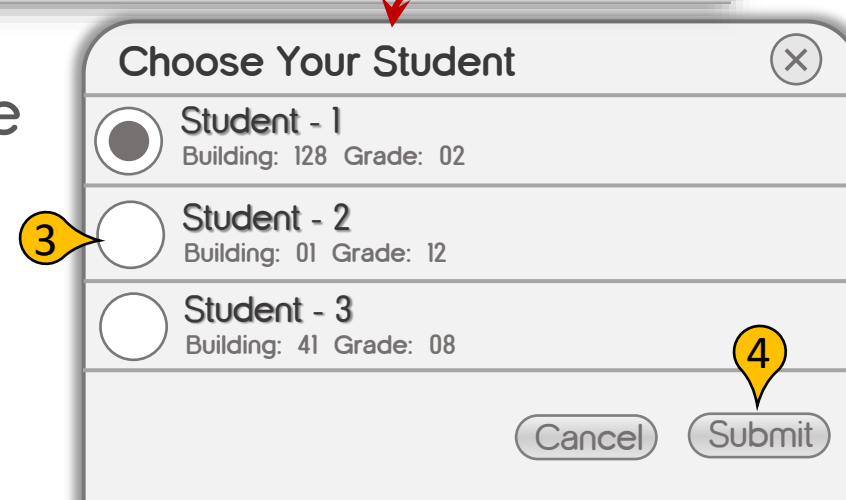
1. If you have students that are not linked to your account, this page will show every time you access the HAC.
2. The left side panel will show your correctly linked students.
3. The right side panel will show any students that are not linked.
4. Click [Continue to Home Access Center](#)



How do I view my other students?



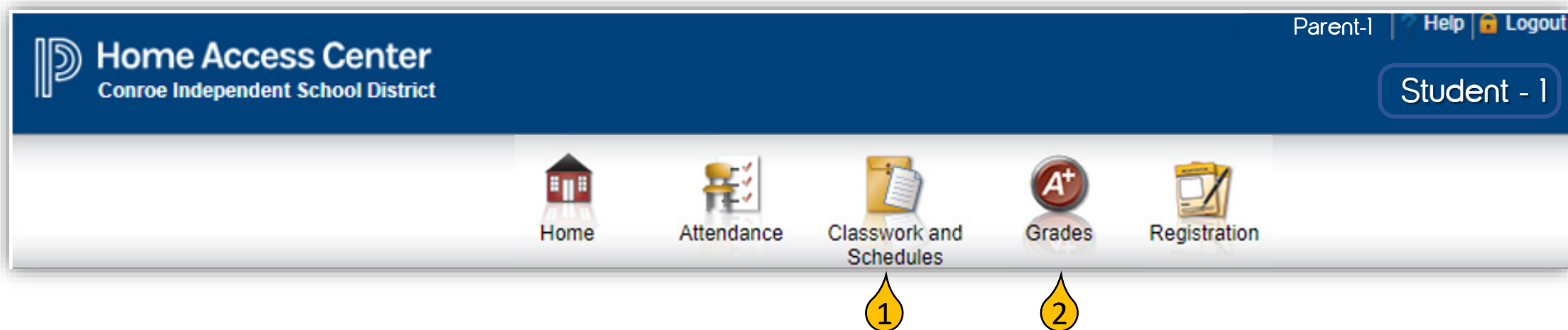
1. At the home page, there are several icons to choose (Home – Attendance – Classwork – Grades – Registration).
2. On the banner, you can change to view other students by clicking on the current student listed at the top right corner.
3. A drop-down list of all students that are properly linked to your account will show.
4. Click on a different student and select SUBMIT



Note: If you have a student missing from the list, contact your students' campus for assistance.



How do I sign up for notifications?



In the home page, there are 2 icons available for notifications.

1. In the **Classwork and Schedules** section, you can setup notifications to be alerted when your student has a classwork average that is under a certain threshold or an assignment average that is under a certain threshold.
2. In the **Grades** section, you can setup notifications when a Report Card (RC) or Progress Report Card (IPR) becomes available to be viewed.



Classwork and Schedules Notifications



Classwork | **Schedule** 3

View Classwork for Report Card Run 2 Print Classwork Collapse All Full View

Show (All Classes) Order by Class Refresh View

Email Push Mobile - Alert me if my student receives a course average below 70 % or above %.

Email Push Mobile - Alert me if my student receives an assignment average below 70 % or above 90 %.

1 2

8110A - 64 L.A. 8 A (Last Updated: 11/22/2024) **Student Average 71**

Date Due	Date Assigned	Assignment	Category	Score	Total Points
11/20/2024	11/20/2024	CFA 2	Major	58.00	100.00
11/08/2024		Informational Text Practice	Daily	75.00	100.00
10/31/2024		Book Creator Reading Response	Quiz	100.0	100.00
10/29/2024		No Red Ink Quiz	Quiz	87.00	100.00
10/29/2024		No Red Ink Practice	Daily	100.0	100.00
10/29/2024	10/25/2024	Article Tasting	Daily	0.00	100.00
10/23/2024		Library Search	Daily	100.0	100.00
10/17/2024		Personal Narrative	Major	100.0	100.00

8205A - 20 Math 8 A (Last Updated: 12/2/2024) **Student Average 71**

8300A - 10 Science 8 A (Last Updated: 12/2/2024) **Student Average 74**

8400A - 41 US History 8 A (Last Updated: 11/22/2024) **Student Average 73**

9844H - 70 Art B 8 (Last Updated: 11/22/2024) **Student Average 92**

J080H - 80 Health (Last Updated: 12/3/2024) **Student Average 91**

JK200A - 50 Princ of Art Vid Tech & Comm A (Last Updated: 12/3/2024) **Student Average 100**

JK525A - 30 Princ of App Engineering A (Last Updated: 11/19/2024) **Student Average 96**

1. Check the Email notification
2. Enter the thresholds for the Course and Assignment averages.
3. You can also see your students' full schedule by selecting Schedule tab.



Grades Notifications A+

1

IPR **Report Card** Transcript Test Scores Texas Test Scores

Interim Progress Report For Friday, November 1, 2024

View the Interim Progress Report for:

Email Push Mobile - I would like to receive an Interim Progress alert when it becomes available.

Course	Description	Period	Teacher	Room	GRD
8300A - 10	Science 8 A	1	Melton, K	609	69
8205A - 20	Math 8 A	2	Queener, B	164	69
JK525A - 30	Princ of App Engineering A	3	Garrison, James	303	100
8400A - 41	US History 8 A	4	Schmidt, J	130	100
JK200A - 50	Princ of Art Vid Tech & Comm A	5	Mustiful, C	300	100
8110A - 64	L.A. 8 A	6	Jordan, Kimberly	205	77
9844H - 70	Art B 8	7	Johnston, M	170	100
J080H - 80	Health	8	Aldana, A	117	87

Comment Legend

There are no comments entered for this student.

IPR **Report Card** Transcript Test Scores Texas Test Scores

Report Card For Reporting Period 1

Email Push Mobile - I would like to receive a Report Card alert when it becomes available.

Course	Description	Period	Teacher	Room	Alt Credit	Em. Credit
8300A - 10	Science 8 A	1	Melton, K	609	0.000	0.0000
8205A - 20	Math 8 A	2	Queener, B	164	0.000	0.0000
JK525A - 30	Princ of App Engineering A	3	Garrison, James	303	0.500	0.0000
8400A - 41	US History 8 A	4	Schmidt, J	130	0.000	0.0000
JK200A - 50	Princ of Art Vid Tech & Comm A	5	Mustiful, C	300	0.500	0.0000
8110A - 64	L.A. 8 A	6	Jordan, Kimberly	205	0.000	0.0000
9844H - 70	Art B 8	7	Johnston, M	170	0.000	0.0000
J080H - 80	Health	8	Aldana, A	117	0.500	0.0000

Total Earned Credit: 0.0000

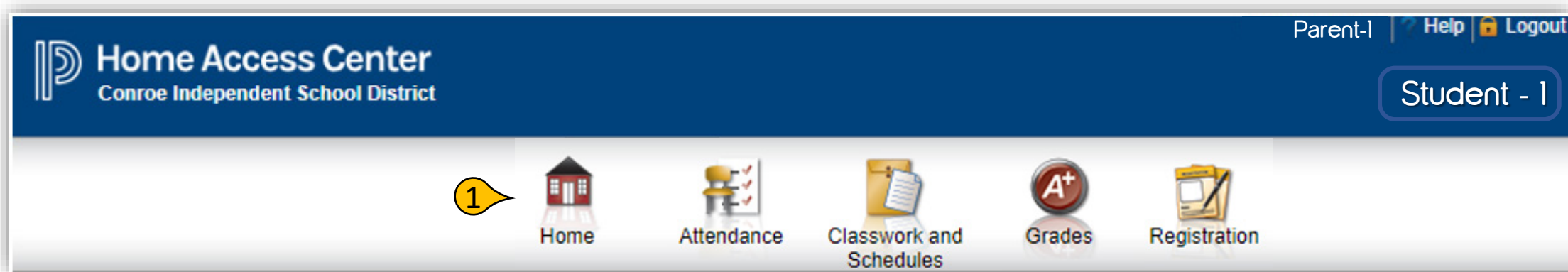
Comment Legend

There are no comments entered for this student.

1. In the Grades page, there are several tabbed options to choose
2. Select Email and/or Mobile flags to receive notifications on the available Progress Report
3. Select Email and/or Mobile flags to receive notification on the available Report Card



How do I change screen views?



At the home page, there are several icons to choose (Home – Attendance – Classwork – Grades – Registration).

1. When you first access Home Access Center, you will be directed to the **Home** page.
2. The Home page will have several tabbed options such as: **Week View, Calendar, and District Applications.**



Home Screen View



Week View | Calendar | District Applications

Today's News

05/22/2024 - Please Note - This is the LIVE Database

Monday December 02, 2024 - Friday December 06, 2024

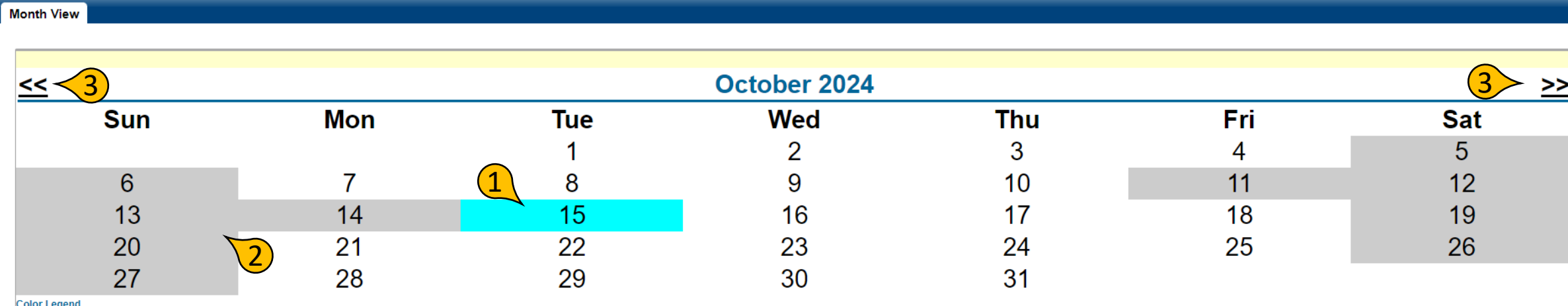
Class	Current Average	Monday 12/02 Day: N	Tuesday 12/03 Day: G	Wednesday 12/04 Day: N	Thursday 12/05 Day: G	Friday 12/06 Day: N
Science 8 A <small>(8300A - 10) Per: 1 Melton, K</small>	74	Ch 7 Test				
Math 8 A <small>(8205A - 20) Per: 2 Queener, B</small>	71					
Princ of App Engineering A <small>(JK525A - 30) Per: 3 Garrison, James</small>	96					
US History 8 A <small>(8400A - 41) Per: 4 Schmidt, J</small>	73					
Princ of Art Vid Tech & Comm A <small>(JK200A - 50) Per: 5 Mustiful, C</small>	100					
L.A. 8 A <small>(8110A - 64) Per: 6 Jordan, Kimberly</small>	71					
Art B 8 <small>(9844H - 70) Per: 7 Johnston, M</small>	92					
Health <small>(J080H - 80) Per: 8 Aldana, A</small>	91					
Advisory 8 A <small>(9872A - 4) Per: 9 Debrine, A</small>						

Today View Full Schedule

1. The Home screen will have Today's News
2. You can change the week by simply clicking on the left/right arrows
3. Click on a course to view the class detail
4. Click on a grade to view scores, averages, points, categories, and percentages
5. Click on an Assignment under a week day to view detailed information
6. Click on a weekday such as Thursday to view that day's detailed scheduled class information
7. You can also email the teacher directly by clicking on the teacher name under the class name



Attendance Screen View



Attendance screen will provide a monthly calendar view showing any absences for each day.

1. If there are any absent codes, the day will be highlighted representing an attendance code. You can simply hover your mouse cursor over that day to show details.

2. Any day highlighted in gray represents either a student holiday or weekend.

3. Click on the left or right double arrows to change the month view.

Color coded Attendance codes are also provided at the bottom of the page.

1. If there are any absent codes, the day will be highlighted representing an attendance code. You can simply hover your mouse cursor over that day to show details.
 2. Any day highlighted in gray represents either a student holiday or weekend.
 3. Click on the left or right double arrows to change the month view.
- Color coded Attendance codes are also provided at the bottom of the page.



Registration Screen View



1

Demographic

Student ID: 123456 Student Name: Student-1 Birth Date: House/Team: Counselor: Counselor Name *	Building: Patterson Elementary Gender: Female Calendar: Full Day Calendar Homeroom: 200	Grade: 02 Language: English Homeroom Teacher: Teacher Name *
--	--	--

2

Emergency

Doctor: Phone: Ext: Hospital: Any	Insurance: Group: ID: Subscriber:
---	--

3

Transportation

To School		
Days	Description	Bus Number
M, T, W, R, F	Yes Bus	1014
From School		
Days	Description	Bus Number
M, T, W, R, F	Yes Bus	1014

4

FERPA

Student ID/Name	Student Address	Student Phone	Student Photo

The last icon, Registration, will provide basic student information such as:

1. Demographics
2. Emergency
3. Transportation
4. FERPA

* You can also email the counselor and teacher directly from this page by clicking on their name



Home Access Center

If you need any assistance, please contact your student's school at:

<https://www.conroeisd.net>



CONROE
INDEPENDENT
SCHOOL DISTRICT